

**TELECONFERENCE/VIRTUAL
REAL ESTATE APPRAISERS BOARD
MEETING MINUTES
NOVEMBER 13, 2018**

PRESENT: Carl Clementi, Jennifer Coates, Steven Miner, Dennis Myers, Paul Sebold (*arrived at 9:17 a.m. via Skype*)

EXCUSED: Thomas Kneesel

STAFF: Tom Ryan, Executive Director; Dale Kleven, Rules Coordinator; Maximilian Turner, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Carl Clementi, Chair, called the meeting to order at 9:03 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Closed Session: Under item “L.) Deliberation on DLSC Matters; 1) Proposed Stipulation(s), Final Decisions and Orders” ADD:*
 - a) 15 APP 058 – Joy A. Newton
 - b) 17 APP 035 – Jerome R. Sharp
- *Closed Session: Under item “L) Deliberation on DLSC Matters” ADD:*
 - 2. Case Closings
 - a) 17 APP 010 – G.G.

MOTION: Dennis Myers moved, seconded by Steven Miner, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 7, 2018

MOTION: Dennis Myers moved, seconded by Steven Miner, to approve the minutes of August 7, 2018 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Review of Preliminary Draft Rules for SPS 85 to 87 Relating to Real Estate Appraisers

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to affirm the Board has reviewed the proposed rules revising Wisconsin Administrative Code Chapters SPS 85 to 87 and creating SPS 88, relating to real estate appraisers and real estate appraisal management companies, and has no comments for the Department of Safety and Professional Services to consider. Motion carried unanimously.

PUBLIC COMMENTS

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to invite Gordon Svendsen into Closed Session for observational purposes. Motion carried unanimously.

CLOSED SESSION

MOTION: Dennis Myers moved, seconded by Steven Miner, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Carl Clementi, Chair, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Carl Clementi-yes; Jennifer Coates-yes; Steven Miner-yes; Dennis Myers-yes; Paul Sebold-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:07 a.m.

RECONVENE TO OPEN SESSION

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:15 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

15 APP 058 – Joy A. Newton

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to adopt the Findings of Fact, Conclusions of Law and Order, in the matter of disciplinary proceedings against Joy A. Newton, DLSC case number 15 APP 058. Motion carried unanimously.

17 APP 035 – Jerome R. Sharp

MOTION: Dennis Myers moved, seconded by Steven Miner, to adopt the Findings of Fact, Conclusions of Law and Order, in the matter of disciplinary proceedings against Jerome R. Sharp, DLSC case number 17 APP 035. Motion carried unanimously.

18 APP 006 – Robert W. Niederdorfer

MOTION: Steven Miner moved, seconded by Jennifer Coates, to adopt the Findings of Fact, Conclusions of Law and Order, in the matter of disciplinary proceedings against Robert W. Niederdorfer, DLSC case number 18 APP 006. Motion carried unanimously.

Case Closings

17 APP 010 – G.G.

MOTION: Dennis Myers moved, seconded by Jennifer Coates, to close DLSC case number 17 APP 010, against G.G., for Prosecutorial Discretion (P7). Motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 10:17 a.m.